

The ATC logo is located in the top right corner of the page. It features the letters 'ATC' in a large, bold, white sans-serif font. The background of the entire page is a black and white photograph of two construction workers in hard hats and safety vests reviewing plans on a construction site. A large red triangle is positioned in the top right, partially overlapping the ATC logo and the background image. A dark grey triangle is on the left side of the page, containing the text 'Iowa Department of Administrative Services' and 'December 13, 2019'.**ATC**

ENVIRONMENTAL • GEOTECHNICAL  
BUILDING SCIENCES • MATERIALS TESTING

Iowa Department of  
Administrative Services

December 13, 2019

## **RFB 0220005001**

Hazardous Materials and Environmental Site Assessments

### **Company Address**

ATC Group Services LLC  
4905 Hubbell Avenue  
Des Moines IA 50319

### **Phone**

Phone: 515-689-3216

### **Online**

[Eric.mueggenberg@atcgs.com](mailto:Eric.mueggenberg@atcgs.com)  
[atcgroupservices.com](http://atcgroupservices.com)  
[oneatlas.com](http://oneatlas.com)

December 13, 2019

Mr. David Kuldig  
Iowa Department of Administrative Services  
Hoover State Office Building  
Des Moines, Iowa 50319

***Proposal Response for RFP0220005001  
Hazardous Materials and Environmental Site Assessments***

Dear Mr. Kuldig:

ATC Group Services LLC (ATC) is pleased to provide to the Iowa Department of Administrative Services (DAS) one (1) original hard copy and one (1) digital copy of our response to the subject RFB for environmental services, specifically asbestos, mold, lead, pollen, and air/water quality, etc.

After your review of our submittal, we hope to have the opportunity to discuss in more detail ATC's qualifications and capabilities to serve the environmental requirements under this contract.

The ATC team is available at your convenience.

Sincerely,



Todd Brummer  
Regional Manager  
ATC Group Services LLC  
1117 Mockingbird Drive  
Omaha, NE 68137  
Office 319-233-0441  
[todd.brummer@atcgs.com](mailto:todd.brummer@atcgs.com)



Eric Mueggenberg  
Operations Manager  
ATC Group Services LLC  
4905 Hubbell Avenue, Suite 6  
Des Moines, IA 50317  
Office 515-689-3216  
[Eric.mueggenberg@atcgs.com](mailto:Eric.mueggenberg@atcgs.com)

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## Letter of Transmittal

Mr. Mueggenberg is the authorized representative to negotiate and contractually bind ATC and its resources to the DAS.

**Program Manager**

Eric Mueggenberg  
Operations Manager  
ATC Group Services LLC  
4905 Hubbell Avenue, Suite 6  
Des Moines, IA 50317  
Tel 515-689-3216  
[Eric.mueggenberg@atcgs.com](mailto:Eric.mueggenberg@atcgs.com)

Sincerely

ATC GROUP SERVICES LLC

  
\_\_\_\_\_  
Eric Mueggenberg  
Operations Manager

## Executive Summary

ATC Group Services read and comprehends the terms and conditions of this RFP and proposed contract. We have assembled our proposal to address the RFB Bid Contents, Item 3.2.

The ATC Des Moines IA office located at 4905 Hubbell Avenue, just over 7 miles from the DAS primary office will be primary management office for all work under this contract. This office is supported by ATC teams in established offices located Waterloo, IA and Omaha, NE.

The strengths of our interdisciplinary team formed to successfully accomplish the goals of this program:

- A firm with almost 36 years of experience with environmental engineering and petroleum/underground storage testing and remediation projects – Iowa project experience for 32 years and our first branch of operation in Iowa over 9 years ago.
- Expertise and strong working understanding of the federal and Iowa regulatory codes and standards and a thorough knowledge of AHERA, HUD and EPA regulations as they relate to asbestos, lead paint and indoor air contaminants.
- Fast tracked procurement vehicle for planned project work, workload surges and specialty regulatory issues.
- Pre-qualified consultant with negotiated cost structures from a team that knows the political and regulatory environment for public space, users/constituents and stakeholders.
- A focused qualified firm to provide the most cost effective project work from trusted sources.

ATC is committed to the hourly rates and reimbursable rates and attests that the rates and other terms included in our Proposal will be binding and remain valid for consideration and acceptance by DAS for a period of not less than 120 calendar days from the specific date this Proposal is due. ATC will provide all services in conjunction with the proposed work as required by the RFP and proposed in our Proposal.

## Specifications and Technical Requirements

RFB Requirement	ATC Confirmation
Respondent shall perform all investigations and/or assessments in accordance with all local, state, and federal Environmental Protection Agency regulations.	YES
Respondent shall be licensed and/or certified to provide investigations and/or assessments to determine the presence of hazardous materials and airborne contaminants including, but not limited to, asbestos, mold, lead, pollen, and air/water quality, etc.	YES
Testing shall be conducted in a laboratory accredited by the National Voluntary Laboratory Accreditation Program.	YES
Respondent shall provide a report containing the information in Section 4.1.1 and provided suggested methods for abatement and/or mitigation. The report shall include, but not be limited to the following:	YES
<i>Number, type, description, and location of samples collected</i>	YES
<i>ACM presence, friability, type, and degree of damage or HAZMAT percentage (%)</i>	YES
<i>Analytical results</i>	YES
<i>Summary table depicting the sample location, type, and extent of HAZMAT present in the sample</i>	YES
<i>Approximate quantification of each type of hazardous material found</i>	YES
<i>Approximate quantification of surface area</i>	YES
Respondent shall furnish all labor, materials, equipment, and incidental items necessary to complete assessment.	YES
Respondent shall respond to assessment request within 48 hours.	YES
Respondent shall adhere to work rules of the applicable facility	YES
Respondent employees may be subject to background check completed by the State of Iowa.	YES



## Key Staff and Qualifications

We have sufficient staffing resources in key service areas to address various work orders, rapid workload increases and fluctuations. The ATC staff is experienced in responding and managing multi-phased task orders, integrating stringent regulatory standards with budget and schedule control. Many of our staff are certified and licensed in multiple disciplines to provide for a team of field personnel who can address any issue on a project site as it arises.

Staff Name	Contract Role and Capabilities
Eric Mueggenberg, PG, CGP, CWD	<b>Program Manager</b> <ul style="list-style-type: none"> <li>Iowa/EPA LBPP Inspector/Risk Assessor</li> <li>Iowa/AHERA Asbestos Inspector, Management Planner, Designer and Project Monitor</li> </ul>
Tim Jacobsen, MPH	<b>Hazardous Material Designer</b> <ul style="list-style-type: none"> <li>EPA / AHERA Inspector</li> <li>Iowa / AHERA Asbestos Designer, Management Planner and Project Monitor</li> <li>EPA LBP Risk Assessor</li> </ul>
Todd Brummer	<b>Principal / Contract Specialist</b> <ul style="list-style-type: none"> <li>Iowa / AHERA Licensed Asbestos Inspector, Management Planner, Project Designer, and Supervisor</li> </ul>
Larry Porter, CIH, CSP	<b>Certified Industrial Hygienist</b> <ul style="list-style-type: none"> <li>Certified Safety Professional</li> </ul>
Tony Colby	<b>Asbestos and Lead Paint Manager</b> <ul style="list-style-type: none"> <li>Iowa / AHERA Asbestos Inspector</li> <li>EPA LBP Risk Assessor</li> </ul>
Scott Hanson, PE	<b>Professional Engineer</b> <ul style="list-style-type: none"> <li>Licensed Professional Engineer (IA, NE)</li> <li>Iowa/EPA LBP Inspector / Risk Assessor</li> <li>Iowa/AHERA Asbestos Inspector</li> </ul>

## Office Locations / Staff Size

ATC maintains over 1600 environmental professionals from over 110 offices throughout the county. Due to the proximity of the ATC Iowa office to the DAS, this ATC office will have the primary responsibility and staffing for the execution, management and technical performance of the contract.

The combined resource of the ATC teams located in Des Moines and Waterloo, Iowa and Omaha, Nebraska ensures that we will be able to respond quickly and effectively to a broad range of design, scheduling, cost estimating and project management services. The Iowa offices employ 12 full time environmental professionals and the surrounding offices include:

Office Location	Staff #	Office Location	Staff #
4905 Hubbell Avenue Des Moines, IA 50317	5	5301 East River Road Fridley, MN	22



Office Location	Staff #	Office Location	Staff #
328 LaPorte Road Waterloo, IA	7	1815 S Meyers Rd Oakbrook Terrace, IL	17
1117 Mockingbird Drive Omaha, NE	24	14 Sunnen Drive St. Louis, MO	

### Company Licenses

ATC Group Services, LLC is a Lead Certified Firm with the Iowa Department of Public Health.

### NVLAP Accredited Laboratory

EMSL Analytical, Inc.

200 Route 130 North

Cinnaminson, NJ 08077

(800) 220-3675

Eurofins EMLab P&K

1501 West Knudsen Drive

Phoenix, AZ 85027

(800) 651-4802

IATL

9000 Commerce Pkwy Ste B

Mt. Laurel, NJ 08054

(856) 231-9449



## Background Information

<b><i>Does your state have a preference for instate Bidders</i></b>	ATC maintains two offices in Iowa and to every extent possible, subcontracts to locally based companies
<b><i>Other assumed names / operating names</i></b>	None
<b><i>Form of entity</i></b>	Limited Liability Company
<b><i>State of incorporation</i></b>	Incorporated Delaware 12-14-87
<b><i>ATC office locations</i></b>	ATC maintains over 114 established branch locations throughout the United States, including Alaska and Hawaii.
<b><i>ATC Iowa office locations</i></b>	ATC Group Services LLC 4905 Hubbell Avenue, Suite 6 Des Moines, IA 50317  328 La Porte Road Waterloo, IA 50702
<b><i>Number of Employees</i></b>	Full time 1596 (as of January 2019)
<b><i>Type of business</i></b>	Environmental, Compliance/Safety, Geotechnical Engineering, Construction Material Testing
<b><i>Bidder representative</i></b>	Eric Mueggenberg Operations Manager ATC Group Services LLC 4905 Hubbell Avenue, Suite 6 Des Moines, IA 50317 Tel 515-689-3216 <a href="mailto:Eric.mueggenberg@atcgs.com">Eric.mueggenberg@atcgs.com</a>

## Experience

ATC has developed a successful management procedure and system for executing on-call contract work and we have had the opportunity to refine and tailor these procedures over the last three plus decades managing similar contracts throughout the Midwest and Iowa. We understand that the most important aspect of managing a task order contract is a consistent approach -- anticipating potential problems and planning for client needs is the best way to address rapid workload increases and fluctuations.

ATC's senior professionals constantly maintain their awareness of the role that ATC plays in support of our client needs, liabilities and policies. ATC partners with Agency project staff while maintaining a reliable position as an independent technical specialist. We integrate regulatory codes with business goals, complete projects in the best interest of Iowa User Agencies, engineers and personnel and the municipalities you serve.

### Related Experience of Key Contract Staff

Client/Location	Project Scope	ATC Staff
City of Omaha Police Headquarters, Omaha	Asbestos Abatement Management / Project Monitoring	Tony Colby Tim Jacobsen
City of Omaha	Asbestos Awareness Training Asbestos Awareness Training Asbestos O&M Training	Tim Jacobsen Dave Johnson Dave Johnson
Principal Financial Campus, Des Moines, Iowa	Water Quality Testing and Analysis for Cooling Towers	Tony Colby
Iowa Law Enforcement Academy, Johnston, Iowa	Hazardous Materials, PCB, Lead, and Asbestos Survey, Design and Abatement Monitoring	Eric Mueggenberg
Koch Industries Ammonia Plant, Fort Dodge, Iowa	Lead and Asbestos Surveys and Abatement Monitoring	Eric Mueggenberg
Sioux Center Community Schools, Sioux Center, Iowa	Three-Year AHERA Asbestos Inspection, Asbestos Survey, Design, Abatement Monitoring	Tony Colby Tim Jacobsen
Glenwood Public Schools, Glenwood, Iowa	Indoor Air Quality / Mold Investigation	Tim Jacobsen
Glenwood Public Schools, Glenwood, Iowa	Three-Year AHERA Asbestos Inspection, Abatement Oversight	Tony Colby Tim Jacobsen
Woodbury Community Schools, Woodbury, Iowa	Asbestos Survey, Design and Abatement Monitoring	Tony Colby
Iowa Western Trails Museum, Council Bluffs, Iowa	Mold Inspection for Potential Remediation	Tim Jacobsen
Iowa Veterans Home, Marshalltown, Iowa	Lead and Asbestos Testing of the Utility Tunnel Replacement Project	Tim Jacobsen
Iowa Veterans Home, Marshalltown, Iowa	Lead Exposure Monitoring on 10 Cottage Rehabs	Tim Jacobsen Scott Hanson
Iowa Veterans Home, Marshalltown, Iowa	Asbestos Testing & Abatement Design for Renovation	Tim Jacobsen



Client/Location	Project Scope	ATC Staff
Energizer, Maryville, Missouri	Visual Assessment of HVAC System	Tim Jacobsen
First National Bank, Glenwood, Iowa	Visual Assessment of HVAC System	Tim Jacobsen
Terrus Real Estate Group, Des Moines, Iowa	Environmental Consulting, Permitting, IAQ	Mike Freese Tim Jacobsen
Newbury Management, Des Moines, Iowa	Environmental Services Agreement for Lead-Based Paint Inspections, Noise Assessments, Water/Soil Monitoring, Phase I Environmental Site Assessments	Scott Hanson Eric Mueggenberg Tim Jacobsen
State of Nebraska, NE State Office Building, Lincoln, Nebraska	Indoor Air Quality Complaint Investigation	Tim Jacobsen
Nebraska State Capitol Building, Lincoln, Nebraska	Contract Administration for Hazardous Materials, PCB, Lead, and Asbestos	Tim Jacobsen
University of Nebraska, Cather-Pound Implosion	Asbestos and Environmental Testing, Bidding and Monitoring Services	Tim Jacobsen

## Service Capabilities

ATC maintains the professional licensed environmental staff to respond to the entire scope of services for the DAS. Our capabilities and experience parallel the DAS scope in the following disciplines:

### Asbestos Management / Abatement Planning Services

ATC can support your asbestos compliance needs through a full array of services – for rehabilitation, modernization, life safety upgrades or demolition, we expertly and meticulously manage any size project by multidisciplinary team that ensures you meet federal, state and local regulatory requirements.

Our team of EPA and state certified asbestos professionals provide inspection / survey, development of construction document / specifications, bid document, construction phase oversight / project and air monitoring, clearance and permitting and waste disposal oversight. Additionally, we maintain NVLAP and AIHA accredited laboratories to conduct sample analysis for PLM, PCM and TEM air and bulk.

### AHERA Services

The mission of the AHERA program is to protect students, their families, educators and staff from exposure to asbestos in schools. To prevent exposure to asbestos in school buildings, AHERA requires all public and non-profit schools inspect each school building for asbestos containing building material and prepare an asbestos management plan to prevent disturbance of asbestos. ATC assists our client to carry out the AHERA mission with respect to the constituents of the school facility and the necessary regulatory guidelines to ensure our client's compliance.



ATC provides AHERA Asbestos Inspectors and Management Planners to perform all inspection and bulk sampling for AHERA Management Plans, Inspections and Re-inspections as well as Triennial Plan Updates.

#### **Mold-Remediation Related Services**

ATC knows how to address the impacts from; water intrusion, a precursor to mold; fungi and bacteria in water-damaged walls, floors, ceilings and HVAC systems; and Volatile Organic Compounds produced by microbes. Our Industrial Hygienists have completed thousands of mold and bacterial consulting projects for architects, contractors, developers, insurers, investors, owners and planners nationwide.

Utilizing visual assessments, bulk and air sampling and analysis to identify locations of mold growth and cost effective remediation strategies, ATC's professionals are ready to help. We can identify and analyze the contaminants, help prepare a remediation plan or contractor bid package, and even monitor the project during and after mitigation.

#### **Lead Based Paint Survey Services**

ATC has successfully completed thousands of lead-based paint (LBP) projects involving multiple abatement services including inspections, hazard identification and prioritization, testing, XRF risk assessments, abatement design and monitoring, cost estimation, waste disposal consultation, re-occupancy clearance, and construction monitoring services for a highly diverse client base.

With a wealth of regulatory consulting, field, analytical and training experience, ATC professionals can guide you through the regulatory framework and work with officials to apply standards related to your LBP issues. We can also provide in-house environmental health and safety training to support your specific needs. Based upon regulations and guidelines at both the state and federal levels, ATC offers full-spectrum lead paint inspection, risk management, hazard control planning and construction monitoring services.

#### **Operation and Maintenance Plans**

Not every inspection needs to result in costly removal. Our experts will provide specific procedures for operating and working safely around asbestos and lead paint materials. Our comprehensive operations and maintenance O&M programs include the proactive safety procedures for a building's maintenance and housekeeping personnel, tenants, and other occupants from exposure.

Our O&M programs also help maintain asbestos and lead materials in good condition and provide the basis for informed decisions regarding potential long term economic liabilities associated with asbestos and lead paint.

#### **Indoor Air Quality Services**

The ATC team consists of American Indoor Air Quality Council (AIQC) Certified Microbial Consultants, Indoor Air Quality Professionals and AIHA Certified Industrial Hygienists that routinely team with architects, property managers, engineers, healthcare facility managers and school custodians to determine causal factors, delineate damages and develop corrective actions and



prevention strategies. We will work closely with you to interpret and evaluate building occupant complaints, consider; HVAC system operation, energy conservation options, monitor construction and renovation activities, and evaluate building materials and material installation practices.

ATC will address indoor air quality issues that arise from carbon monoxide; volatile organic compounds; HVAC irritant dusts; water intrusion events and excessive humidity.

**Radon:** ATC certified radon professionals routinely conduct tests for Radon Gas Measurements. Samples are analyzed by local required sampling techniques as well as Liquid Scintillation Counting as per EPA standards. ATC's indoor air quality professionals interpret test results and provide recommendations for additional testing or necessary remediation/mitigation. ATC can provide a general Work Plan and Abatement Cost Estimate for the remediation of microbial contamination. The work plan calls for remediation contractors to provide evidence that they are in compliance with applicable OSHA, EPA and applicable State regulations on remediation projects. ATC also provides final clearance inspection and testing to ensure proper completion and allow for re-occupancy.

### **Drinking Water Assessments**

For more than 30 years, ATC has been assisting governmental agencies and utilities in meeting the ever-increasing need for safe drinking water. ATC will work with the IDNR and the DAS to manage water resources with cost-effective solutions, your technical, financial, legal and administrative advisors must cooperatively consider all these parameters. Such challenges require a team of dedicated professionals working in concert with the water purveyor toward a common goal of providing adequate quantities of reasonably priced, high-quality water.

Our team will assess the DAS water system and make recommendations for improvement, particularly whether the cisterns should be abandoned. ATC's experienced staff can supply the technical and financial expertise to help you solve your water problems. Our project experience ranges from small-community systems utilizing a groundwater supply to large regional surface water treatment systems capable of producing millions of gallons of water daily.

### **Mold/Water Damage Assessment Services**

Working as your representative, ATC's professionals can provide water intrusion inspection services to protect your investments and minimize your costs. We provide an interior inspection program to help contractors, building owners and architects avoid escalating claims associated with water intrusion and mold growth during and following building construction and renovation. The program targets the primary sources of these claims – water intrusion during construction and construction defects that allow water intrusion and mold growth after construction is complete.

ATC's professionals perform a variety of observation and inspection services to address water intrusion issues during the installation and storage of interior porous building materials. As your onsite representative, ATC will record observations of material conditions and assess visible evidence of water intrusion and microbiological colonization. Areas of water intrusion into the interior, as well as water damage to materials installed during construction, will be identified.



### Health and Safety

Our CIH's specialize in determining the potential for human exposure to occupational hazards, and for preparing state- and federal-compliant strategies and/or specifications for possible abatement, redevelopment, and new construction based on both current and future site re-development options.

### **References / Performance**

<b>Iowa Department of Administrative Services IVH Air Handler Replacement Sheeler/Loftus and Dack/Malloy</b>	
<b>Project Data</b> <ul style="list-style-type: none"> <li>Estimated Cost: \$26,000</li> <li>Initial Project Cost: \$23,000</li> <li>Final Cost: \$25,175</li> <li>Estimated Completion Date: October 6, 2017</li> <li>Contract Completion Date: October 18, 2017</li> <li>Final Cost at Acceptance: \$25,175</li> </ul>	<p>Supported the State of Iowa Department of Administrative Services in the replacement of 13 air handling units at the Iowa Veterans Home Campus in Marshalltown, Iowa. ATC provided hazardous materials inspection, abatement design, construction documents, air monitoring and abatement oversight for removal of asbestos associated with the air handler replacement project in four buildings (Sheeler/Loftus/Dack/Malloy). Throughout the abatement work, ATC performed monitoring in various locations of the fully occupied building. ATC was tasked with inspection and oversight of the abatement contractor to maintain OSHA compliance and the health and safety of the occupants. During the project, ATC analyzed the PCM air samples on-site using a NIOSH 582e trained professional.</p>
<b>Reference</b>	<p>Ms. Jennifer Moehlmann, Energy Manager Iowa Department of Administrative Services Tel 515-725-0454</p>
<b>City of Omaha Operations and Maintenance Program Development &amp; Asbestos Awareness Training – Omaha, NE</b>	
<b>Project Data</b> <ul style="list-style-type: none"> <li>Estimated Cost: \$4,995</li> <li>Initial Project Cost: \$4,995</li> <li>Final Cost: \$3,895</li> <li>Estimated Completion Date: June 30, 2017</li> <li>Contract Completion Date: April 3, 2017</li> <li>Final Cost at Acceptance: \$3,895</li> </ul>	<p>Provided asbestos inspection and developed an Operations &amp; Maintenance Program for the Omaha Police Headquarters. The building contains friable asbestos pipe insulation, structural fire proofing, and other miscellaneous materials. Assisted with development of the policy for asbestos management, emergency asbestos procedures, re-inspections, bi-annual monitoring, and implementation of an internal structure for asbestos management. Upon completion of the O&amp;M Plan, ATC provided asbestos training for key maintenance staff to meet the requirements of OSHA Class IV work associated with housekeeping/custodial activities as outlined in 29 CFR 1926.1101.</p>
<b>Reference</b>	<p>Mr. Steve Gustafson, Facilities Management City of Omaha Department of Public Works Tel 402-444-6876</p>



Principal Financial Group – Environmental and Building Science Services, Des Moines, IA	
<b>Project Data</b> <ul style="list-style-type: none"> <li>• Estimated Cost \$15,000 / year</li> <li>• Initial Project Cost \$15,000</li> <li>• Final Cost On-Going Contract</li> <li>• Contract Completion Date \$150,000 over 10 years</li> </ul>	<p>ATC provides a wide variety of environmental services for Principal including, Clean Air Act (air permitting and emission inventory reporting), Clean Water Act (Spill Prevention Control &amp; Countermeasure and Stormwater Permitting), Emergency Planning and Community Right-to-Know Act (Tier II and TRI reporting), RCRA (Hazardous Waste Management and UST Management and Remediation) compliance. ATC also provides a wide variety of building science services including asbestos management, mold inspections, indoor air quality surveys, lead-based paint surveys, radon and lead testing and Legionella water treatment testing. In addition, ATC performs environmental due diligence Phase I &amp; II Environmental Site Assessments for their commercial lending services. ATC has provided these services to their facilities throughout the United States since 2006 through the master service agreement and all work is coordinated by ATC's from the Des Moines, Waterloo and Omaha offices.</p>
<b>Reference</b>	<p>Greg Blaylock, Senior Chief Engineer Email <a href="mailto:blaylock.greg@principal.com">blaylock.greg@principal.com</a> Tel 515-208-4450</p>

Principal Financial Group – Asbestos, Lead Paint, Hazardous Materials Services, Des Moines, IA	
<b>Project Data</b> <ul style="list-style-type: none"> <li>• Estimated Cost \$250,000</li> <li>• Initial Project Cost \$250,000</li> <li>• Final Cost 375,000</li> <li>• Estimated Completion On-Going</li> <li>• Contract Completion Date \$375,000</li> </ul>	<p>ATC provides a wide variety of environmental services for Principal Financial Group during their Des Moines Downtown Campus renovation. Initially ATC provided the full hazardous materials inspection of the Principal Corporate headquarters which is a 7-story structure connecting to other campus structures. After the materials were identified, ATC provided scheduling, budgeting and bidding documents to be incorporated in the 3 year project. Once an abatement contractor was selected, ATC provided OSHA compliance monitoring of the large abatement crew of 30 licensed abatement workers. During the removal process, ATC also collected samples to ensure health and safety of the abatement crew in regards to carbon monoxide exposures. ATC provided compliance management and safety support to keep the project on-time and within budget.</p>
<b>Reference</b>	<p>Pam Schneider, Principal Financial, Tel 515-878-6100</p>

Glenwood Community Schools – Bat Guano and Avian Disease Exposure, Glenwood, IA	
<b>Project Data</b> <ul style="list-style-type: none"><li>• Estimated Cost: \$6,000</li><li>• Initial Project Cost: \$5,000</li><li>• Final Cost: \$5,000</li><li>• Estimated Completion Date: December 1, 2016</li><li>• Contract Completion Date: November 11, 2016</li><li>• Final Cost at Acceptance: \$5,000</li></ul>	The Glenwood Community School District contacted ATC to evaluate the public health of their district office and daycare building on the campus of the Glenwood Resource Center. The four-story building was infiltrated with bats on the upper floors. Bats were identified and removed from daycare areas which had been shut down until further assessment was made by ATC. The district requested ATC to inspect the building and identify hazards such as mold and potential avian disease exposure. ATC found large mounds of bat guano in the attic spaces, intermittent water-damaged plaster in stairwells, and subsequent mold growth. Based on the concern of avian disease exposure, ATC identified testing to identify the presence or absence of common avian disease (such as Histoplasmosis) using polymerase chain reaction analysis. Upon receipt of the results, ATC created a report of findings and recommendations for the school to begin full remediation of the bat guano and restore the upper floors to safe use. ATC provided the work in a timely manner meeting the expectations of the school district.
<b>Reference</b>	David Greenwood, Glenwood Community Schools Tel 712-524-5661



## Terms, Litigation, Debarment

During the last five (5) years, has the Bidder had a contract for goods and/or services terminated for any reason? If so, provide full details related to the termination.

**None**

During the last five (5) years, describe any damages or penalties or settlements to resolve disputes entered into by Bidder under any of its existing or past contracts as it relates to goods and/or services performed that are similar to the goods and/or services contemplated by this RFB. If so, indicate the reason for the penalty or exchange of property, goods, or services and the estimated amount of the cost of that incident to the Bidder.

**None**

During the last five (5) years, describe any order, judgment or decree of any Federal or State authority barring, suspending or otherwise limiting the right of the Bidder to engage in any business, practice or activity.

**None**

During the last five (5) years, list and summarize all litigation or threatened litigation, administrative or regulatory proceedings, or similar matters to which the Bidder or its officers have been a party.

**There is no historical, pending or threatened litigation, action or proceeding against, decree, injunction or judgment affecting ATC which could materially and adversely impact the ability of ATC to fulfill its obligations under this agreement.**





## Certification Letter – Attachment #1

Executed form immediately following this page.

December 12, 2019

David Kuldig, Issuing Officer  
Iowa Department of Administrative Services  
Hoover State Office Building, Level 3  
1305 East Walnut Street Des Moines, IA 50319-0105

**Re: Attachment #1 – Certification Letter - RFB0220005001 - BID CERTIFICATIONS**

Dear David Kuldig:

I certify that the contents of the Bid submitted on behalf of (Name of Bidder) in response to Iowa Department of Administrative Services for RFB0220005001 for Hazardous Materials and Environmental Site Assessments are true and accurate. I also certify that Bidder has not knowingly made any false statements in its Bid.

**Certification of Independence**

I certify that I am a representative of Bidder expressly authorized to make the following certifications on behalf of Bidder. By submitting a Bid in response to the RFB, I certify on behalf of the Bidder the following:

- The Bid has been developed independently, without consultation, communication or agreement with any employee or consultant to the Agency or with any person serving as a member of the evaluation committee.
- The Bid has been developed independently, without consultation, communication or agreement with any other Bidder or parties for the purpose of restricting competition.
- Unless otherwise required by law, the information found in the Bid has not been and will not be knowingly disclosed, directly or indirectly prior to Agency's issuance of the Notice of Intent to Award the contract.
- No attempt has been made or will be made by Bidder to induce any other Bidder to submit or not to submit a Bid for the purpose of restricting competition.
- No relationship exists or will exist during the contract period between Bidder and the Agency or any other State agency that interferes with fair competition or constitutes a conflict of interest.

**Certification Regarding Debarment**

I certify that, to the best of my knowledge, neither Bidder nor any of its principals: (a) are presently or have been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal Agency or State Agency; (b) have within a five year period preceding this Bid been convicted of, or had a civil judgment rendered against them for commission of fraud, a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of antitrust statutes; commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property; (c) are presently indicted for or criminally or civilly charged by a government entity (federal, state, or local) with the commission of any of the offenses enumerated in (b) of this certification; and (d) have not within a three year period preceding this Bid had one or more public transactions (federal, state, or local) terminated for cause.

This certification is a material representation of fact upon which the Agency has relied upon when this transaction was entered into. If it is later determined that Bidder knowingly rendered an erroneous certification, in addition to other remedies available, the Agency may pursue available remedies including suspension, debarment, or

termination of the contract.

**Certification Regarding Registration, Collection, and Remission of Sales and Use Tax**

Pursuant to Iowa Code sections 423.2(10) and 423.5(8) (2016) a retailer in Iowa or a retailer maintaining a business in Iowa that enters into a contract with a state agency must register, collect, and remit Iowa sales tax and Iowa use tax levied under Iowa Code chapter 423 on all sales of tangible personal property and enumerated services. The Act also requires Bidders to certify their compliance with sales tax registration, collection, and remission requirements and provides potential consequences if the certification is false or fraudulent.

By submitting a Bid in response to the (RFB), the Bidder certifies the following: (check the applicable box)

<input checked="" type="checkbox"/>	Bidder is registered with the Iowa Department of Revenue, collects, and remits Iowa sales and use taxes as required by Iowa Code chapter 423; or
<input type="checkbox"/>	Bidder is not a "retailer" or a "retailer maintaining a place of business in this state" as those terms are defined in Iowa Code subsections 423.1(47) and (48)(2016).

Bidder also acknowledges that the Agency may declare the Bidder's Bid or resulting contract void if the above certification is false. The Bidder also understands that fraudulent certification may result in the Agency or its representative filing for damages for breach of contract in addition to other remedies available to Agency.

Sincerely,



Eric Mueggenburg  
Operations Manager  
ATC Group Services LLC





## Acceptance of Terms and Conditions

ATC Group Services accepts all terms, conditions, obligations and insurance requirements outlined in the RFB 0220005001. In the favorable event of award, ATC will execute an agreement as is.



## Authorization to Release Information – Attachment #2

Executed form immediately following this page.



December 12, 2019

David Kundid  
Issuing Officer  
Iowa Department of Administrative Services  
Hoover State Office Building, Level 3  
1305 East Walnut Street Des Moines, IA 50319-0105

**Re: Attachment #2 – Authorization - RFB0220005001 - AUTHORIZATION TO RELEASE INFORMATION**

Dear David Kundid:

**ATC Group Services LLC** hereby authorizes the Iowa Department of Administrative Services ("Agency") or a member of the Evaluation Committee to obtain information regarding its performance on other contracts, agreements or other business arrangements, its business reputation, and any other matter pertinent to evaluation and the selection of a successful Bidder in response to RFB0220005001 for Hazardous Materials and Environmental Site Assessments.

The Bidder acknowledges that it may not agree with the information and opinions given by such person or entity in response to a reference request. The Bidder acknowledges that the information and opinions given by such person or entity may hurt its chances to receive contract awards from the State or may otherwise hurt its reputation or operations. The Bidder is willing to take that risk.

The Bidder hereby releases, acquits and forever discharges the State of Iowa, the Agency, their officers, directors, employees and agents from any and all liability whatsoever, including all claims, demands and causes of action of every nature and kind affecting the undersigned that it may have or ever claim to have relating to information, data, opinions, and references obtained by the Agency or the Evaluation Committee in the evaluation and selection of a successful Bidder in response to the RFB.

The Bidder authorizes representatives of the Agency or the Evaluation Committee to contact any and all of the persons, entities, and references which are, directly or indirectly, listed, submitted, or referenced in the Bidder's Bid submitted in response to RFB.

The Bidder further authorizes any and all persons, and entities to provide information, data, and opinions with regard to its performance under any contract, agreement, or other business arrangement, its ability to perform, business reputation, and any other matter pertinent to the evaluation of the Bidder's Bid.

The Bidder hereby releases, acquits and forever discharges any such person or entity and their officers, directors, employees and agents from any and all liability whatsoever, including all claims, demands and causes of action of every nature and kind affecting the Bidder that it may have or ever claim to have relating to information, data, opinions, and references supplied to the Agency or the Evaluation Committee in the evaluation and selection of a successful Bidder in response to RFB.

A photocopy or facsimile of this signed Authorization is as valid as an original.

Sincerely,



Eric Mueggenburg  
Operations Manager  
ATC Group Services LLC  
December 12, 2019





## Firm Bid Terms

ATC Group Services guarantees the availability of the goods and services offered in this proposal and that all Bid terms, including price, remains a firm commitment for a minimum of 120 days from the date of submittal.

## Proposed Rate Schedule

When it comes to cost ATC is committed to a fair and reasonable approach. We respect the Iowa taxpayers and the funding resources of our current economic state. ATC's rates are below:

### Hourly Rates by Labor Billing Category

Principal / Contract Support Specialist .....	\$90.00 per hour
Certified Industrial Hygienist.....	\$90.00 per hour
Training Manager/Course Development.....	\$80.00 per hour
Iowa Asbestos Inspector/Management Planner.....	\$65.00 per hour
Iowa Asbestos Project Designer .....	\$65.00 per hour
Iowa Asbestos Air Monitoring Technician / Project Oversight.....	\$65.00 per hour
Iowa Lead Inspector/Risk Assessment.....	\$65.00 per hour
Iowa Professional Engineer .....	\$80.00 per hour
Mold Inspector .....	\$65.00 per hour
Mold Technician Removal Oversight .....	\$60.00 per hour
Field Technician .....	\$55.00 per hour
Draftsman/CADD Technician.....	\$65.00 per hour
Administration Personnel.....	\$40.00 per hour

*Weekend/Holiday/Overtime when requested are an increase of 1.3% on the hourly rates.*

### Equipment

XRF .....	\$75/day
Q-Track.....	\$60/day
Asbestos/Mold Pump(s).....	no charge
Moisture Meter.....	no charge
Infrared Camera.....	no charge
Filter Media/Sample Cassettes .....	\$10 per sample
Microscope On-Site PCM Analysis .....	\$75/day

### Laboratory / Analytical Fees

LEAD LABORATORY SERVICES				
Sample Type	TURN-AROUND TIME			
	Standard	48 Hours	24 Hours	Same Day
Air/Chip/Soil/Wipes/Water (Business) FAA Method	\$15	\$20	\$25	\$35
Lead TCLP	\$75	\$95	\$120	N/A
Air/Chip/Soil/Wipes/Water (Weekends) FAA	\$30	\$30	\$40	\$50

*\*Non-listed analytical laboratory fees are subject to cost plus 15%.*

ASBESTOS LABORATORY SERVICES						
Sample Type	Media	Method	TURN-AROUND TIME			
			Standard	48 Hours	24 Hours	Same Day
PCM Fiber Count	Air	NIOSH 7400	\$10	\$10	\$10	\$10
TEM Fiber Count	Air	NIOSH 7402	NA	\$55	\$65	\$120





PLM Analysis	Bulk	EPA/600/R-93	NA	\$10	\$15	\$20
PLM Point Count (400)	Bulk	PC400	\$15	\$20	\$28	NA
TEM Analysis	Bulk	Qualitative	\$55	\$60	\$75	\$90
TEM Analysis	Bulk	Chatfield	\$70	\$80	\$90	NA

*\*Non-listed analytical laboratory fees are subject to cost plus 15%.*

INDOOR AIR QUALITY/MOLD LABORATORY SERVICES*			
	TURN-AROUND TIME		
Sample Type	Same Day	24 Hours	Standard
Viable-Fungi Only	N/A	N/A	\$65
Viable-Bacteria	N/A	N/A	\$65
Bulk/Swab/Direct Microscopic Examination	\$60	\$50	\$45
Non-Viable-Fungi	\$60	\$50	\$45
Special Pathogens (Histoplasma, Legionella, Listeria, Mycobacterium spp.)	N/A		\$95
Metals	\$120	\$100	\$40
Dust (Respirable or Total)	\$75	\$65	\$25
Welding Fume Profile (10 Metals)	N/A		\$225
Hexavalent Chromium (10 day TAT)	N/A		\$95
Volatile Organics Profile (38 Compounds)	N/A		\$150
Formaldehyde	N/A		\$90
Jerome Mercury Vapor Analyzer (Direct Read)	N/A		\$150

*\*Non-listed analytical laboratory fees are subject to cost plus 15%.*

## Reimbursable Expenses

Reimbursable Expenses: ATC has reviewed the State of Iowa's accounting policies and procedures on reimbursable expenses (#210.245). Based on our close proximity to DAS, ATC's company policy will not allow for per diem charges. However, ATC will charge the mileage rate as allowed by the State of Iowa. ATC does not charge for per diem on projects less than 60 miles from the main office. This should be a significant cost savings or reduction of expense to the State.

Mileage (per mile)	\$0.39
Subcontractors (driller/contractors)	cost + 8%
Other Project Expenses	cost + 8%
Equipment Rental Charge	cost + 8%

Copies (color and black and white)	No charge
Mail (USPS, express, etc)	At cost
Travel	At Cost
Mileage	IRS approved rate

## Approach to Develop Budget/Schedule

Each project will begin by evaluating the requested service and providing a cost estimate using the time and material rates provided within this RFP. To provide a cost estimate, ATC will

acquire the building details, critical project dates, previous reports and site specific details from the DAS management team. In some cases, a visit to the site and a meeting will be advantageous for preparing an accurate cost proposal.

ATC considers a pre-proposal site visit and meeting as a non-chargeable service to the client. In some cases, a meeting and site visit will not be necessary to provide a cost proposal for routine services; however, more complex projects may require this aspect as part of the planning of the costs and services.



## Appendix A Team Resumes





## Eric J. Mueggenberg, PG, CGP Operations Manager

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### PROFESSIONAL SUMMARY

Mr. Mueggenberg is an Operations Manager for ATC serving the Midwest from the Des Moines, Iowa office. He has over 15 years of experience in environmental services. Mr. Mueggenberg has extensive experience in managing and conducting environmental projects including site geologic, hydrogeologic and contaminant characterization for a variety of contaminants including petroleum, solvents, metals and agricultural chemicals. Mr. Mueggenberg has 10 years of experience in asbestos inspections. During his career, he has performed large-scale investigations of asbestos and hazardous materials in buildings for property owners including banks, state and federal agencies, universities, hospitals and military and various commercial and industrial clients. Additional responsibilities include evaluation of remedial alternatives and development and implementation of Remedial Action Plans. He also provides professional review and assists in risk evaluation for numerous Phase I and Phase II Environmental Site Assessments. State and federal programs he has had regulatory involvement in include the LUST program of Iowa, Voluntary Cleanup Programs in Iowa, and RCRA and Superfund with US EPA Region 7.

### PROJECT EXPERIENCE

#### Environmental Compliance

- **Leaking Underground Storage Tanks / Former and Active Service Stations / Iowa** Groundwater professional responsible for evaluation of hundreds of LUST sites in Iowa under Iowa's Risk-Based Corrective Action (RBCA) program. Responsibilities include collection and analysis of soil and groundwater data, evaluation of impacts to identified actual and potential receptors and development of strategies to mitigate identified risks. While at the Iowa Department of Natural Resources, LUST department, reviewed thousands of Tier 1, Tier 2, Tier 3, and Site Monitoring Reports for accuracy and completeness.
- **Pipeline Projects / Nebraska** Completed pipeline cleanups in Nebraska for ammonia and Illinois for petroleum product releases, including management of a geophysical investigation, as well as supervision of an ammonia and petroleum pipeline soil removal action.
- **Remediation / Petroleum Marketers, and Emergency Response / Sites across Iowa** Managed over 40 high risk/low risk or emergency response sites undergoing corrective action with direction from the Iowa Department of Natural Resources. Duties included but were not limited to providing scope of work and budget, full-scale implementation, subcontractor management, supervision of field personnel, permitting, technical review and report writing. Experienced with the following remediation technologies: SVE, air sparging, biosparging/bioventing, dual-phase extraction (DPE), free product recovery systems, and chemical oxidation.
- **Record Search Risk Assessment (RSRA) / Phase I ESAs / Various Properties / United States** Performed and managed hundreds of RSRA/Phase I ESAs on commercial developments, industrial and manufacturing, residential, and vacant properties. Responsibilities included liability assessment and risk evaluation. Few went to Phase II investigations, resulting in the successful design and execution of remedial investigations and action plans.
- **Iowa Lead Inspector/Risk Assessor / Iowa.** Conducted lead inspections in multi-family housing buildings and commercial buildings. Prepared budgets, conducted lead testing using XRF technology in the field and provided detailed reports of the results and testing.
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### **PROFESSIONAL REGISTRATIONS**

- Iowa Certified Groundwater Professional Certification No. 1993
- Licensed Professional Geologist, Nebraska, License Number G-0337
- Registered Geologist, Missouri, License Number 2017015746
- Certified Lead Inspector/Risk Assessor, Certification # 1A2008-INSP-0094
- Iowa Well Driller #9516
- RMD: Lead-Based Paint Inspection Systems Manufacturer's Training
- Asbestos Inspector/Management Planner, Project Designer, Iowa, License Numbers, 17-7848, 17-7849, 17-7850
- NIOSH 582E Microscopist

### **EDUCATION**

- B.S. Geology, Iowa State University, Iowa, 2002

### **TRAINING AND CERTIFICATIONS**

- OSHA 40 Hour Hazardous Waste Site Operations Health & Safety Course with annual refreshers

### **PROFESSIONAL AFFILIATIONS**

- Environmental Professionals of Iowa
- Iowa Groundwater Association
- Iowa Well Drillers Association





**Tim Jacobsen, MPH**  
**Operations & Sr. Project Manager**

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### **PROFESSIONAL SUMMARY**

Mr. Jacobsen is the Building Science Operations Manager for ATC in Omaha, Nebraska. Mr. Jacobsen provides all aspects of project management for the assessment, testing and mitigation of occupational exposures for the manufacturing, construction, government and health-care sectors. He works with clients to identify health and safety risks and proposes solutions to mitigate workplace hazards. Building-related hazards often include inspections and remediation of asbestos, mold, lead and indoor air quality. He provides technical review of data, reports, and sampling methods. Professional responsibilities include identifying hazards, and the mitigation of exposure to hazards in various occupational and non-occupational environmental. Duties include cradle to grave project management during projects involving industrial hygiene, indoor air quality, and hazard assessments related to buildings. Exposure assessments have included noise exposure, welding fumes, silica, and other similar toxins. As Operations Manager, he manages a staff of qualified environmental consulting professionals at multiple job sites and is a source of technical guidance for field personnel.

### **PROJECT EXPERIENCE**

- **Industrial Hygiene / Worker Exposures / Iowa Fertilizer Plant Wever, Iowa.** Directed a team of project hygienists during construction to recognition of inhalation hazards. Identified worker exposure risks, analytical methods, and recommendations for monitoring of fumes and dusts. Reviewed data collected and provided recommendations for engineering controls and personal protection equipment.
- **Industrial Hygiene / Worker Exposures / Lincoln, Nebraska.** Performed sound level monitoring and noise dosimetry for the site. Evaluated hearing protection and hearing protection required areas in compliance with OSHA Hearing Conservation Program. Reviewed additional workplace hazards, personal protection equipment usage, and developed recommendations for additional monitoring.
- **Asbestos, PCB, Mold and Indoor Air Quality Testing / University of Nebraska-Lincoln / Nebraska.** On-call as a vendor for to University of Nebraska to prepare buildings for demolition by testing for asbestos, lead paint, PCB materials and to investigate IAQ complaints.
- **Mold and Indoor Air Quality Assessment / Energizer Battery / Maryville, Missouri.** Provided comprehensive mold and indoor air quality investigation of the heating, ventilation and air conditioning (HVAC) system of over 500,000 square feet of building space. Coordinated access into the duct system, documented mold growth, corrosion, and indoor air quality concerns. Provided technical support and on-going development for the remediation of the HVAC systems while plant continues manufacturing.
- **Industrial Hygiene Sampling / Nucor Cold Finish & Nucor Vulcraft, Norfolk, Nebraska** Conducted exposure monitoring for metals, noise and acids for OSHA compliance. Documented worker exposure risks and developed recommendations to senior management to reduce risks through engineering controls and personal protection equipment. Conducted personal exposure monitoring on a quarterly basis and interacted with employees to educate about exposures in the work place. Reviewed analytical data. Includes annual monitoring at the Norfolk plants over the past 8 years.
- **Lead Dust Hazard Assessment / Department of Administrative Service.** Provided indoor air quality and lead hazard assessment of state building. Directed sampling methodology and sampling plan. Identified high risk exposure areas and provided mitigation plan for a specialty contractor to remediate. Conducted final testing and clearance to ensure habitation is acceptable to industry standards prior to re-occupation.



- **Industrial Hygiene Testing / University of Nebraska Medical Center / Omaha, Nebraska.** Emergency response to pre and post fire testing to ensure patient and occupant safety within the 12 story building. Identified hazards and sampling methods to conduct sampling throughout the building prior to clean up and upon completion. Provided technical assistance in the remediation of impacted areas and compliance monitoring within sensitive areas of the hospital.
- **Iowa Lead Inspector/Risk Assessor / Multiple Clients / Iowa.** Conducted lead free inspections in multi-family housing buildings. Prepared budgets, conducted lead testing using XRF technology in the field and provided detailed reports of the results and testing.
- **Hurricane-Related Mold Assessments & Remediation 2004 Charlie through 2017 Maria / Various Locations in Florida and Puerto Rico.** Conducted assessments and managed remediation of water-damaged buildings after Hurricanes severely damaged facilities. Responsibilities included reporting directly to the owner, conducting inspections, writing remediation work plans, and providing post remediation verification inspection and testing. The project included asbestos inspections and abatement as encountered.
- **Indoor Air Quality Testing / Union College Campus / Lincoln, Nebraska.** Provided consulting and testing to identify an odor in the Nursing Annex. Conducted a risk assessment for chlorine exposure at the new swimming pool in the Larson Lifestyle Center and multiple mold investigations of classrooms and dormitories.
- **Asbestos Project Management / Various Public and Private Iowa Schools / Iowa.** Managed asbestos inspections, abatement project designs, abatement bidding services, air monitoring, compliance oversight and abatement of multiple school districts in Iowa.
- **Asbestos & Lead Paint Project Management / Concordia University / Nebraska.** Conducted the asbestos and lead paint survey of multiple campus dormitory and facilities for renovations. Included asbestos bid management and specifications with drawings identifying asbestos and paint locations.
- **Asbestos Consulting / University of Nebraska / Lincoln, Nebraska.** Design of asbestos abatement documents and bidding management for multiple projects at the University of Nebraska-Lincoln. Major projects included removal of asbestos containing materials in preparation of the demolition of Ferguson Hall and basement renovation for the Behlen Laboratory.
- **Industrial Hygiene Sampling / Omaha Public Power District / Fort Calhoun and Omaha, Nebraska.** Performed various industrial hygiene sampling activities of the various construction trades for OSHA compliance. Coordinated schedules for sampling, identified test methods with the laboratory and recorded employee activities during monitoring. Other duties included trouble-shooting sampling challenges, communicating with monitored employees, maintaining sampling integrity, and discussing test methods with the laboratory.
- **PCB Testing and Remediation / UNL.** Provided testing for PCB contamination of the building and soil analysis. Compliance oversight for the remediation practices and disposal procedures according to EPA-approved work plan.

### **PROFESSIONAL REGISTRATIONS**

- Licensed Asbestos Professional for Inspection, Management Planner, Project Designer and Supervisor (Multiple States)
- Licensed Lead-Based Paint Inspector/Risk Assessor (Iowa)
- PLM Bulk Asbestos Analyst Certificate of Completion
- NIOSH 582 Microscopist

### **EDUCATION**

- Masters of Public Health, University of South Florida
- Bachelors of Arts, Environmental Studies, Dordt College



Todd Brummer  
Regional Manager

## PROFESSIONAL SUMMARY

Mr. Brummer manages ATC's Nebraska, Iowa, Missouri, and Kansas Area offices. His responsibilities include budget development, schedule development, staffing, billing, proposal and report preparation review, regulatory liaison, technical review, and financial forecasting. Mr. Brummer has 30 years of experience in the environmental industry. He has managed environmental, health and safety (EH&S) projects throughout the United States.

## PROJECT EXPERIENCE

### Asbestos Consulting

- Asbestos Project Management / Omaha Public Schools / Omaha / Nebraska. For over 12 years Mr. Brummer worked OPS duties managing the districts AHREA program including managing a 3 million dollar environmental budget doing project design, bidding and project management. Duties also included asbestos and safety training for OPS staff. Air permitting, underground storage tank removals and monitoring was also included in Mr. Brummer duties

Asbestos Project Management / Various Projects. For over 5 years Mr. Brummer was a manager over seeing staff as the ATC Building Science department manager bidding on projects doing Senior Reviews of reports and billing.

- Safety Training / Omaha Public Schools/Metro Community College / Omaha, NE. Conducted monthly safety training sessions on various safety issues for OPS and Metro Community College. Sessions included blood borne pathogens, hazard communications, asbestos awareness, fall protection, ladder/scaffold safety, basic safety awareness, personal protective equipment, cardio-pulmonary resuscitation (CPR), lockout/tag out, etc. Trained over 3,000 students within a ten-year period.
- **Safety Training** Mr. Brummer served as the senior safety officer for the military construction site. He conducted all initial safety training for all personnel working the site. Provided safety walk downs, assessments, accident investigations with root cause analysis. He conducted industrial hygiene assessments which included monitoring for total dust, welding fumes, and painting. Training sessions included blood borne pathogens, hazard communications, fall protection, ladder/scaffold safety, basic safety awareness, personal protective equipment, lockout/tag out, etc.

## TRAINING AND CERTIFICATIONS

- NIOSH 582 Equivalent PCM Certification
- 40 Hour Hazardous Materials Operations and Emergency Response Training





## PROFESSIONAL SUMMARY

Mr. Colby is a project manager with ATC Group Services with over 23 years of experience in the environmental industry. He is a licensed Asbestos Inspector and Supervisor and has extensive field experience conducting asbestos and lead inspections and over site, asbestos and lead compliance audits during abatement activities, and final air monitoring for asbestos projects. He is licensed by the State of Nebraska to conduct lead-based paint risk assessments. In addition to Lead and Asbestos activities, Mr. Colby provides industrial hygiene assessments, training and health and safety audits.

## PROJECT EXPERIENCE

### Asbestos Consulting

- **Asbestos Inspections / Various School, Commercial and Residential Properties** As an asbestos inspector, Mr. Colby has been responsible for performing asbestos inspection surveys of schools, commercial and residential properties for Asbestos Containing Materials, collecting samples of suspect materials, preparing reports and bid specification documents based on lab data, and performing final visual clearances and air clearance inspections. Relevant projects include:
  - University of Nebraska at Omaha – Milo Balo Student Center Inspection and Abatement Monitoring
  - City of Omaha Public Works - Pre-Demolition Inspections and Abatement Monitoring
  - Omaha Public Power District – On-call Asbestos Consulting, Testing and Monitoring
- **Asbestos/Lead Air Monitoring/Supervision of Commercial Properties** Mr. Colby has performed indoor air monitoring and project supervision for asbestos abatement projects for school, commercial and residential properties. Major duties included were personal air sampling during removal of asbestos, area sampling to ensure proper removal techniques, PCM Clearance sampling, and project final inspections. Relevant projects include:
  - Western Christian School – Project Oversight and Clearance Sampling
  - First National Bank Multiple Sites – Project Oversight, Asbestos Abatement Monitoring
  - Principal Financial Group (Des Moines, IA) Project management for Asbestos abatement.
- **Safety Training / Ft. Greely Alaska (Bechtel)** Mr. Colby served as the senior safety officer for the military construction site. He conducted all initial safety training for all personnel working the site. Provided safety walk downs, assessments, accident investigations with root cause analysis. He conducted industrial hygiene assessments which included monitoring for total dust, welding fumes, and painting. Training sessions included blood borne pathogens, hazard communications, fall protection, ladder/scaffold safety, basic safety awareness, personal protective equipment, lockout/tag out, etc.
- **Indoor Air Quality (Multiple Commercial & Industrial sites)** Mr Colby has performed Industrial Hygiene assessments, which included monitoring for total dust, respirable dust, noise, oil mist, acids metals in fumes, including assessment with testing for Indoor air quality which included mold assessments and basic indoor environment studies. Relevant projects include:
  - First National Bank – Multiple site and states
  - Nucor Bar Mill (Norfolk, NE) – Metals in fumes, Noise sampling and assessments
  - Nucor Cold Finish (Norfolk, NE) Oil mists, Noise Sampling and assessments
  - Bechtel National (PCAPP)(Pueblo, CO) Industrial Hygiene services for Chemical Demil site

## PROFESSIONAL REGISTRATIONS

- Asbestos Inspector #740
- Asbestos Supervisor #6416
- Lead Abatement Risk Assessor #219

## TRAINING AND CERTIFICATIONS

- NIOSH 582 Equivalent PCM Certification
- 40 Hour Hazardous Materials Operations and Emergency Response Training



## SCOTT HANSON, PE Project Manager

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### PROFESSIONAL SUMMARY

Mr. Hanson is a project manager with Cardno ATC, and is a licensed professional Civil Engineer in the State of Iowa, the State of Nebraska, and the State of Kansas. He is an Iowa licensed Asbestos Inspector and Iowa Certified lead inspector/ Risk Assessor. His professional employment history consists of 8 years of experience in various consulting fields. These fields have primarily Included Asbestos Inspections, Phase I Environmental Site Assessments, Property Condition Assessments, Spill Prevention Control and Countermeasures Plans, Leaking Underground Storage Tank Sites, Indoor Air Quality Assessments, CAD Drafting and Surveying, Geotechnical Engineering, and Construction Materials Engineering. Within these fields primary responsibilities have included writing proposals, project management, performance of various associated activities, analysis of data, report preparation, and report review.

### PROJECT EXPERIENCE

#### Industrial Hygiene

- **Asbestos Inspections / Various Commercial and Residential Properties** As an asbestos inspector Mr. Hanson has been responsible for performing asbestos inspection surveys of commercial and residential properties for Asbestos Containing Material, collecting samples of suspect materials, preparing reports and bid specification documents based on lab data, and performing final visual clearances and air clearance inspections. Mr. Hanson is also certified to analyze PCM asbestos air clearance samples. Relevant projects include:
  - City of Waterloo – Managed and performed Asbestos Inspections services on groups of 27, 5, and 10 residential properties.
  - City of Waverly – Managed and performed Asbestos Inspections services on groups of 17, 13, 10, 6, and 15 residential properties.
  - City of Mason City – Managed and performed Asbestos Inspections services of groups of 26, 11, 62, and 10 residential properties.
  - Newbury Management – Performed Asbestos Inspections on Multiple Apartment buildings consisting of 49 buildings with 242 total units, some of which were occupied at the time of inspection.
  - Omaha Public Power District – Oversaw removal of asbestos containing material, performed air clearance sampling, and performed on-site reading of air clearance samples at various locations in Fort Calhoun Nuclear Power Plant, and North Omaha Coal Power Plant
- **Indoor Air Quality Assessments / Various Locations** Mr. Hanson has performed indoor assessments to identify causes of poor indoor air quality, or water infiltration into a building. He has performed inspections of building utilizing a thermal imaging camera and a moisture meter to identify wet building components. He is also familiar with performing microbial sampling. Relevant Projects include:
  - Verizon Wireless – Performed various Indoor Assessments at various Iowa retail stores.
  - National Catastrophe Restoration Inc. – Performed final water damaged material removal inspections for multiple apartment units in Joplin, Missouri.

#### Construction Engineering

- **Property Condition Assessments / Various Locations** Mr. Hanson has performed field survey and written Property Condition Assessments. Relevant Projects include:
  - Burger King - Performed site visits of and prepared reports for multiple restaurants in southwester Iowa.



- Empire Park Office Complex - Performed site observations and prepared reports for a commercial office complex with multiple buildings and multiple offices.
- **Cad Drafting and Surveying / Various Locations** Mr. Hanson has prepared various CAD drawings, with Auto Cad, ranging from simple site sketches to full dimensioned construction plan sets. He has performed some construction surveying and surveying for monitoring well locations.
- **Geotechnical Engineering / Various Locations** As a geotechnical engineer Mr. Hanson has been responsible for performing analyses of and developing geotechnical reports with recommendations for various projects. Typical projects he has worked on include cell towers, grain bins, utility installation project, parking lots and roadways, and typical small to large one to two story buildings. Relevant Projects include:
  - O'Reilly Auto Parts - Oversaw drilling activities and prepared geotechnical report for new O'Reilly Auto Parts retail store in Holdrege, Nebraska.
  - Army Corps of Engineers - Oversaw drill activities and prepared geotechnical report for training facilities in Missouri and Nebraska.
- **Construction Materials Engineering / Various Locations** As a construction materials engineer Mr. Hanson has performed and/or overseen various lab activities and field activities associated with typical construction projects. Mr. Hanson has also periodically performed more specialized filed testing and inspection services such as masonry thermal imaging, concrete penetrating radar inspection, bolt and welding inspections, fireproofing thickness, paint thickness, floor flatness, Windsor probe testing, and general project progress inspections. He has also served as a radiation safety officer overseeing the Iowa Material License. Relevant Projects include:
  - Dow Agro Sciences - Oversaw material testing activities for seed research facility near Ames, Iowa.
  - Wal-Mart - Oversaw material testing activities for multiple new stores and remodels projects in Iowa.

#### **Environmental Compliance**

- **Phase I Environmental Site Assessments / Various Locations** Mr. Hanson has prepared and written Phase I Environmental Site Assessments. Relevant Projects include:
  - Wellspring Portfolio – Performed site visits of seven oil and gas production related sites in rural Oklahoma, and prepared two reports.
  - Consolidated Energy – Performed site visits and wrote reports for bulk storage facilities located in Manchester, and La Porte City.
  - JRL Holding Company – Wrote report for Former Waterloo Industries Manufacturing Facility in Waterloo.
  - Baker's Pride – Performed site visits at two bakery facilities in Burlington, Iowa
- **Spill Prevention, Control and Countermeasures Plans / Various Locations** Mr. Hanson has prepared, written, and reviewed SPCC (Spill Prevention, Control and Countermeasures) plans for various facilities. Relevant Projects include:
  - US Cellular – Typical office with backup generator system in Bensenville, Knoxville, Schaumburg, Asheville, Appleton, Madison
  - Casa de Oro Foods – Food manufacturing facility in Omaha, NE.
  - Southern Iowa Oil Company – Bulk oil storage and distribution facilities in Chariton, and Corydon.
- **Leaking Underground Storage Tank Sites / Various Locations** Mr. Hanson has performed sampling of soil and groundwater for analysis, monitored for free product, and prepared Site Monitoring Reports for various sites. He has also installed, repaired, and abandoned various boring and monitoring wells. He has



performed work on remediation systems for cleanup of sites including soil vapor extraction systems with or without air sparge, and site with ISOC unit equipment. Relevant Projects include:

- Former TPI #9044 – Oversaw excavation and installation of SVE system at a former gas station. Performed setup of system, performed monthly site checks and prepared site monitoring report.
- J & R APCO - Oversaw drilling activities, sampled soils, and prepared site monitoring report for former gas station site.

### **PROFESSIONAL REGISTRATIONS**

- Iowa Professional Engineer #19702
- Nebraska Professional Engineer E-13388
- Kansas Professional Engineer #23298
- Iowa Asbestos Inspector #13-05801
- Iowa Certified Lead Inspector/Risk Assessor #IA2013-INSP-0639
- NRMCA Pervious Concrete Technician
- ACI Grade I Field Technician

### **EDUCATION**

- B.S. Civil Engineering, Iowa State University, 2004

### **TRAINING AND CERTIFICATIONS**

- Microbial Investigation, Assessments and Remediation in the Indoor Environment
- Radiation Safety Officer Class – Troxler Electronic Laboratories
- NIOSH 582 Equivalent PCM Certification
- ASTM E2018 - Property Condition Assessment



**Larry G. Porter, CIH, CSP**  
**Certified Industrial Hygienist**

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## **PROFESSIONAL SUMMARY**

As a Senior Industrial Hygienist, Larry Porter has over 25 years of experience in building sciences, industrial hygiene, and health and safety. His responsibilities include performing indoor air quality and microbial assessments, asbestos consulting, designing and overseeing facility related remediation projects, and regulatory research. Mr. Porter is also experienced in safety-related training, program development and management, confined space monitoring, and employee task hazard evaluations. Mr. Porter earned his Bachelor of Science degree in physics from Southern Nazarene University in Oklahoma in 1972 and is a Certified Industrial Hygienist.

## **PROJECT EXPERIENCE**

### *Asbestos/Mold/Indoor Air Quality*

- Asbestos Assessment, Air Monitoring, and Abatement/ Various Clients. Mr. Porter has conducted daily air monitoring and clearance tests for numerous asbestos projects throughout the country. Duties included insuring proper respirator selection for the exposure, compliance with negative air requirements, and proper PPE and decontamination procedures. Following Hurricane Katrina in New Orleans, provided oversight and air monitoring for demolition of more than 800 residential houses. Additionally, Mr. Porter has been involved in asbestos contracting services for over 20 years. Projects included VA Hospitals, Army and Air Force Bases, schools, commercial properties and residential homes. Representative projects included asbestos abatement of 64 buildings on a large military facility in Oklahoma, asbestos abatement in 44 buildings, along with asbestos piping in underground tunnels stretching a length of over 1-mile at a Veterans Administration Hospital in Georgia, and in post-Katrina New Orleans, the demolition and disposal of over 300 houses that were suspect for containing asbestos.
- Microbiological Services/NCRI. Following tornado damage to numerous buildings located at an aircraft design and manufacturing facility in Wichita, Kansas, Mr. Porter provided microbial assessment and remediation oversight services to support a large remediation contract. All remediation activities required containments to be under negative air, and Mr. Porter's extensive experience in negative air requirements in the asbestos industry provided the client with the experience necessary to complete projects successfully.
- Microbiological Services/Various Clients. Mr. Porter has completed numerous microbial remediation projects at homes, businesses and government buildings, the majority of the projects for the insurance industry.

### *Industrial Hygiene*

- Site Safety Services/Various Clients. Mr. Porter has developed safety plans for 20+ Corps of Engineers projects, and over 30 safety plans for Army and Air Force Bases, multiple Veterans Hospitals and Urban Renewal projects. Mr. Porter has managed contracts including environmental cleanup following five major hurricanes, asbestos abatement in a variety of settings, lead removal, railroad contracting in twelve western states, and surface mining. Key member of explosive demolition team responsible for imploding over 17 high-rise structures while maintaining site safety and security of surrounding areas. Completed pre-project safety and compliance reports for Hazardous Waste operations, including removal of tetraethyl lead plant for Conoco-Phillips in Ponca City, Oklahoma. Mr. Porter was responsible for providing on-site safety and oversight on the majority of these projects.



- **Confined Space Entry/General Motors Corporation.** Conducted supervision and entry permitting of confined space entry at the General Motors Assembly Plant in Oklahoma City as part of a project team on a ten-year project. Entry supervision included air monitoring, lock-out/ tag-out, open and closing permits, plus continuous oversight during operations. The project included up to 20 entry permits per shift.
- **Indoor Air Quality Assessment/Various Clients.** Mr. Porter has conducted numerous investigations for air quality problems based on employee complaints, odors and other air quality concerns. Provided air sampling and site investigations to determine source, risk, and solution for a variety of air quality concerns and other issues.

#### *International Experience*

- **Industrial Hygiene/ Asbestos Assessment Services, Port of Dubai, United Arab Emirates.** Provided visual assessment at Metito Factory for the presence of suspect asbestos containing materials in crates and skids. Provided review of material safety data sheets (MSDS). Provided opinions and recommendation related to potential asbestos contamination during assembly processes. Performed reviews of the uniformity of materials utilized at the site. Performed collection of bulk material samples for laboratory analysis.
- **Industrial Hygiene/ Asbestos Assessment Services, Batam Indonesia.** Provided visual assessment of Siemens/Wasco facility for the presence of suspect asbestos containing materials at multiple phases of substation unit construction. Provided review of material safety data sheets (MSDS) for the presence of asbestos in raw construction materials. Performed reviews of the uniformity of raw construction materials utilized at the site. Performed collection of bulk material samples for laboratory analysis. Reviewed data from accredited laboratory ensuring use of best practice methods and state of the art analysis.

#### *Due Diligence*

- **Phase I Environmental Assessments/ Various Clients.** Mr. Porter has completed or contributed to various Phase I projects to complete due diligence requirements for property transfers and acquisitions. Work included site investigations, legal research, searching history of property for potential risks and compiling final reports.

#### **LICENSES/CERTIFICATIONS**

- Certified Industrial Hygienist, #9702CP
- Certified Safety Professional, 2014
- Supervision of Asbestos Abatement Projects, Georgia Institute of Technology
- Inspecting of Buildings for Asbestos Containing Materials, Georgia Institute of Technology
- Sampling and Evaluating Airborne Asbestos Dust, Moore-Norman Safety Training Center, Oklahoma
- Quality Control for Asbestos Analysis Laboratories, Moore-Norman Safety Training Center, Oklahoma



- Industrial Hygiene Review, University of Minnesota School of Public Health, 1990
- Supervision of Hazardous Waste Operations, University of Texas at Arlington
- Confined Space Entry Course, Moore-Norman Safety Training Center, Oklahoma
- Lead Based Training (40 hr. HUD/OSHA), Stanley Engineering, Oklahoma City, Oklahoma
- 10 Hour OSHA Training, Enviro-Net, Oklahoma City, Oklahoma
- Comprehensive Industrial Hygiene Review (40 hrs.), North Carolina Occupational and Health & Research Center, University of North Carolina
- Ethics for Industrial Hygienists, North Carolina Occupational and Health & Research Center
- Renovator Initial [Lead renovation, Repair and Painting (EPA) and Lead Safe Housing (HUD)], GEBCO Associates/ University of North Texas
- Organic Chemistry, Oklahoma City Community College
- Various Short Courses provided by Oklahoma State University College of Engineering, Architecture and Technology Environmental Auditing, Assessment, and Inspection, including: Hazardous Materials Storage, Spill Prevention, Tank Management, OSHA & SARA Regulations: Employee & Community Right-To-Know, Emergency Management & Planning, Recognizing & Managing Environmental Affairs, Water & Water Quality Acts, Clean Air Act and Amendments, Management of Solid and Hazardous Waste (RCRA), Shipping of Wastes and Hazardous Materials

**EDUCATION**

- B.S. Physics, Southern Nazarene University, Bethany, Oklahoma, 1972



**Appendix B**  
Form 22



November 25, 2019

To: All Potential Respondents

From: David Kundid, Purchasing Agent

Subject: RFP0220005001

**Addendum One**

Please amend the subject RFP to include answers to the following timely received questions:

**Q1. One document states the due date for submittal as December 13 while another document states is as December 6. Can you please verify the date of submittal?**

**A1. The submittal date is December 13.**

Please acknowledge receipt of this addendum by signing in the space provided below, and return this letter with your offer (do not send back separately).

I hereby acknowledge receipt of this addendum.

Signature

12-12-19

Date

Eric Mueggenberg

Typed or Printed Name





November 25, 2019

To: All Potential Respondents  
From: **David Kundid**, Purchasing Agent  
Subject: RFP0220005001

**Addendum Two**

**Please amend the subject RFP to include answers to the following timely received questions:**

**Q1. In multiple locations in Section 3, we are being asked to provide information relating to our experience with the types of good and/or services sought by the RFB. The RFB states the DAS is seeking vendors to provide investigations and/or assessments to identify and quantify the presence of hazardous materials and airborne contaminants including, but not limited to, asbestos, mold, lead, pollen, and air/water quality. Can you please identify know what other hazardous materials, if any, might need to be investigated/assessed?**

A1. This Agreement will be used on an as needed basis. The list of hazardous materials to be tested will be determined by the project.

**Q2. Is there an anticipated number of projects for the term of the initial contract?**

A2. This Agreement will be used on an as needed basis. The State of Iowa does not currently have a project list.

**Q3. Is there an anticipated focus on the types of investigations/assessments for the term of the initial contract?**

A3. This Agreement will be used on an as needed basis. The list of hazardous materials to be tested will be determined by the project.

**Please acknowledge receipt of this addendum by signing in the space provided below, and return this letter with your offer (do not send back separately).**

I hereby acknowledge receipt of this addendum.

Signature

Date 12-12-19

Eric Mueggenberg

Typed or Printed Name

**Attachment #3**  
**Form 22 – Request for Confidentiality**  
**SUBMISSION OF THIS FORM 22 IS REQUIRED**

**THIS FORM 22 (FORM) MUST BE COMPLETED AND INCLUDED WITH YOUR BID. THIS FORM 22 IS REQUIRED WHETHER THE BID DOES OR DOES NOT CONTAIN INFORMATION FOR WHICH CONFIDENTIAL TREATMENT WILL BE REQUESTED. FAILURE TO SUBMIT A COMPLETED FORM 22 WILL RESULT IN THE BID TO BE CONSIDERED NON-RESPONSIVE AND ELIMINATED FROM EVALUATION. COMPLETE PART 1 OF THIS FORM IF NO INFORMATION BID DOES NOT CONTAIN CONFIDENTIAL INFORMATION. COMPLETE PART 2 OF THIS FORM IF THE BID DOES CONTAIN CONFIDENTIAL INFORMATION.**

**1. Confidential Treatment Is Not Requested**

A Bidder not requesting confidential treatment of information contained in its Bid shall complete Part 1 of Form 22 and submit a signed Form 22 Part 1 with the Bid.

**2. Confidential Treatment of Information Is Requested**

A Bidder requesting confidential treatment of specific information shall: (1) fully complete and sign Part 2 of Form 22, (2) conspicuously mark the outside of its Bid as containing confidential information, (3) mark each page upon which the Bidder believes confidential information appears **and CLEARLY IDENTIFY EACH ITEM for which confidential treatment is requested; MARKING A PAGE IN THE PAGE MARGIN IS NOT SUFFICIENT IDENTIFICATION**, and (4) submit a "Public Copy" from which the confidential information has been excised.

Form 22 will not be considered fully complete unless, for each confidentiality request, the Bidder: (1) enumerates the specific grounds in Iowa Code Chapter 22 or other applicable law that supports treatment of the information as confidential, (2) justifies why the information should be maintained in confidence, (3) explains why disclosure of the information would not be in the best interest of the public, and (4) sets forth the name, address, telephone, and e-mail for the person authorized by Bidder to respond to inquiries by the Agency concerning the confidential status of such information.

The Public Copy from which confidential information has been excised is in addition to the number of copies requested in Section 3 of this RFB. The confidential information must be excised in such a way as to allow the public to determine the general nature of the information removed and to retain as much of the Bid as possible.

Failure to request information be treated as confidential as specified herein shall relieve Agency and State personnel from any responsibility for maintaining the information in confidence. Bidders may not request confidential treatment with respect to pricing information and transmittal letters. A Bidder's request for confidentiality that does not comply with this form or a Bidder's request for confidentiality on information or material that cannot be held in confidence as set forth herein are grounds for rejecting Bidder's Bid as non-responsive. Requests to maintain an entire Bid as confidential will be rejected as non-responsive.

If Agency receives a request for information that Bidder has marked as confidential and if a judicial or administrative proceeding is initiated to compel the release of such information, Bidder shall, at its sole expense, appear in such action and defend its request for confidentiality. If Bidder fails to do so, Agency may release the information or material with or without providing advance notice to Bidder and with or without affording Bidder the opportunity to obtain an order restraining its release from a court possessing competent jurisdiction. Additionally, if Bidder fails to comply with the request process set forth herein, if Bidder's request for confidentiality is unreasonable, or if Bidder rescinds its request for confidential treatment, Agency may release such information or material with or without providing advance notice to Bidder and with or without affording Bidder the opportunity to obtain an order restraining its release from a court possessing competent jurisdiction.

**Part 1 – No Confidential Information Provided**

**Confidential Treatment Is Not Requested**

Bidder acknowledges that Bid response contains no confidential, secret, privileged, or proprietary information. There is no request for confidential treatment of information contained in this Bid response.

This Form must be signed by the individual who signed the Bidder's Bid. The Bidder shall place this Form completed and signed in its Bid.

- *Fill in and sign the following if you have provided no confidential information. If signing this Part 1, do not complete Part 2.*

ATC Group Services LLC

Company

  
Signature (required)

0220005001

RFB Number

Operations Manager

Title

Hazardous Materials and  
Environmental Site Assessments

RFB Title

12-12-2019

Date

*(Proceed to the next page only if Confidential Treatment is requested.)*



## Part 2 - Confidential Treatment is Requested

The below information is to be completed and signed **ONLY** if Bidder is requesting confidential treatment of any information submitted in its Bid.

**NOTE:**

- **Completion of this Form is the sole means of requesting confidential treatment.**
- **A BIDDER MAY NOT REQUEST PRICING INFORMATION BE HELD IN CONFIDENCE.**

Completion of the Form and Agency's acceptance of Bidder's submission does not guarantee the agency will grant Bidder's request for confidentiality. The Agency may reject Bidder's Bid entirely in the event Bidder requests confidentiality and does not submit a fully completed Form or requests confidentiality for portions of its Bid that are improper under the RFB.

Please provide the information in the table below. Bidder may add additional lines if necessary or add additional pages using the same format as the table below.

RFB Section:	Bidder must cite the specific grounds in <i>Iowa Code Chapter 22</i> or other applicable law which supports treatment of the information as confidential.	Bidder must justify why the information should be kept in confidence.	Bidder must explain why disclosure of the information would not be in the best interest of the public.	Bidder must provide the name, address, telephone, and email for the person at Bidder's organization authorized to respond to inquiries by the Agency concerning the status of confidential information.

This Form must be signed by the individual who signed the Bidder's Bid. The Bidder shall place this Form completed and signed in its Bid. A copy of this document shall be placed in all Bids submitted including the Public Copy.

- ***If confidentiality is requested, failure to provide the information required on this Form may result in rejection of Bidder's submittal to request confidentiality or rejection of the Bid as being non-responsive.***
- ***Please note that this Form is to be completed and signed only if you are submitting a request for confidential treatment of any information submitted in your Bid. If signing this Part 2, do not complete Part 1.***

ATC Group Services LLC  
Company

0220005001  
RFB Number

Hazardous Materials and  
Environmental Sites Assessments  
RFB Title

Signature (required)

Operations Manager  
Title

12-12-19  
Date



## **Appendix C**

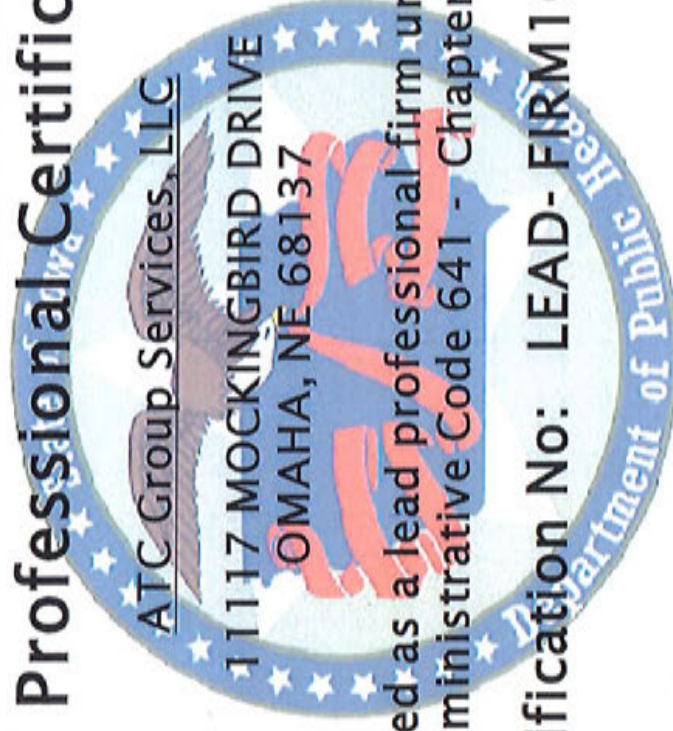
### **Company Licenses and Insurance Certificate**



# Iowa Department of Public Health

## Bureau of Environmental Health Services

### Lead Professional Certification



is certified as a lead professional firm under Iowa  
Administrative Code 641 - Chapter 70

Certification No: LEAD- FIRM10631



Issued: October 03, 2017

Expires: September 03, 2020



Certification No. 1993

Expiration Date: 12/31/2021

# State of Iowa

## IOWA DEPARTMENT OF NATURAL RESOURCES

### *Groundwater Professional Certification*

This certifies that **ERIC MUEGGENBERG** is qualified in accordance with Iowa Administrative Code 567--Chapter 134 (455B), to provide subsurface soil contamination and groundwater consulting services or to perform or supervise remediation or corrective action services at leaking underground storage tank sites in the State of Iowa.

Issue Date: 12/9/2019

This certificate remains the property of the Department

On behalf of the Director of the  
IOWA DEPARTMENT OF NATURAL RESOURCES



Elaine R. Douskey, Supervisor  
Underground Storage Tank Section, Environmental Services Division



**ANDREW GUSTIN**


**DOB: 12-27-1991**

**Issued: 09-03-2019**




This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
INSPECTOR	19-3103	08-14-2020



Asbestos



**Rod A. Roberts**  
Labor Commissioner



Midwest Training Institute

A Higher Standard of Training

An ATC Company

This is to certify that

*Andrew Gustin*

has completed the requisite training for asbestos accreditation under TSCA Title II, 15 U.S.C. 2646 and the State of Nebraska Asbestos Regulations and passed the associated examination with a score of 70% or better.

**EPA AHERA/Nebraska Asbestos Inspector Refresher Course**

Midwest Training Institute, Inc.

11117 Mockingbird Drive

Omaha, NE 68137

(402) 505-2940

(402) 515-0585

[www.midwesttrainingsite.com](http://www.midwesttrainingsite.com)

Course Location:

Omaha, NE

Course Date: 8/14/2019

Examination Date: 8/14/2019

Expiration Date: 8/14/2020

Certificate # MTIPJ 0321 IR

Course Length- 4 Hours

A blue ink signature of Andrew Gustin, written in a cursive style.

*Instructor*



**ERIC BROWN**


**DOB: 05-07-1970**

**Issued: 03-25-2019**



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
INSPECTOR	19-2137	03-22-2020



*Rod A. Roberts*  
**Rod A. Roberts**  
**Labor Commissioner**

Asbestos



Midwest Training Institute

"A Higher Standard of Training"

An **ATC** Company

This is to certify that

*Eric Brown*

has completed the requisite training for asbestos accreditation under TSCA Title II, 15 U.S.C. 2646 and the State of Nebraska Asbestos Regulations and passed the associated examination with a score of 70% or better.

### EPA AHERA/Nebraska Asbestos Initial Inspector Course

Midwest Training Institute, Inc.

11117 Mockingbird Drive

Omaha, NE 68137

(402) 505-2940

(402) 515-0585

[www.midwesttrainingsite.com](http://www.midwesttrainingsite.com)

#### Course Location:

Des Moines, IA

Course Date: 03/20-22/2019

Examination Date: 03/22/2019

Expiration Date: 03/22/2020

Certificate # MTITB 0040 II

Course Length 24 Hours

*Todd Brown*

*Instructor*



**ERIC MUEGGENBERG**

**DOB: 08-14-1978**

**Issued: 02-15-2019**



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
INSPECTOR	19-1873	02-07-2020
MANAGEMENT PLANNER	19-1874	02-07-2020
PROJECT DESIGNER	19-2117	03-14-2020



Asbestos

*Rod A. Roberts*

**Rod A. Roberts**  
**Labor Commissioner**



Midwest Training Institute

*A Higher Standard of Training*

An ATC Company

This is to certify that

*Eric Mueggenberg*

has completed the requisite training for asbestos accreditation under TSCA Title II, 15 U.S.C. 2646 and the State of Nebraska Asbestos Regulations and passed the associated examination with a score of 70% or better.

EPA AHERA/Nebraska Asbestos Inspector/ManagementPlanner Refresher Course

Midwest Training Institute, Inc.

11117 Mockingbird Drive

Omaha, NE 68137

(402) 505-2940

(402) 515-0585

[www.midwesttrainingsite.com](http://www.midwesttrainingsite.com)

Course Location:

Omaha, NE

Course Date: 2/07/2019

Examination Date: 2/07/2019

Expiration Date: 2/07/2020

Certificate # MTIPJ-0121-IMPR

Course Length- 8 Hours

A blue ink signature of Eric Mueggenberg, written in a cursive style.

*Instructor*



**TIM JACOBSEN**

**DOB: 07-08-1977**

**Issued: 02-04-2019**



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
INSPECTOR	19-1746	12-18-2019
MANAGEMENT PLANNER	19-1747	12-18-2020
PROJECT DESIGNER	19-1748	01-20-2020



Asbestos

**Michael A. Mauro**  
**Labor Commissioner**





Midwest Training Institute

"A Higher Standard of Training"

An **ATC** Company

This is to certify that

*Tim Jacobsen*

has completed the requisite training for asbestos accreditation under TSCA Title II, 15 U.S.C. 2646 and the State of Nebraska Asbestos Regulations and passed the associated examination with a score of 70% or better.

EPA AHERA/Nebraska Asbestos Inspector/Management Planner Refresher Course

Midwest Training Institute, Inc.

11117 Mockingbird Drive

Omaha, NE 68137

(402) 505-2940

(402) 515-0585

[www.midwesttrainingsite.com](http://www.midwesttrainingsite.com)

Course Location:

Omaha, NE

Course Date: 01/04/2018

Examination Date: 01/04/2018

Expiration Date: 01/04/2019

Certificate # MTI 6404 IMPR

Course Length 8 Hours

A handwritten signature in black ink, appearing to read "Tim Jacobsen", is written over a horizontal line. The signature is fluid and cursive.

*Instructor*



# MTI

## Midwest Training Institute

"A Higher Standard of Training"

An **ATC** Company

SCOTT HAMSON

DOB: 08-05-1981

Issued: 03-18-2019



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

This is to certify that

**Scott Hansen**



*Rod A. Roberts*  
Rod A. Roberts  
Labor Commissioner

has completed the requisite training for asbestos accreditation under TSCA Title II, 15 U.S.C. 2546 and the State of Nebraska Asbestos Regulations and passed the associated examination with a score of 70% or better.

### EPA AHERA/Nebraska Asbestos Inspector Refresher Course

Midwest Training Institute, Inc.

11117 Mockingbird Drive

Omaha, NE 68137

(402) 505-2940

(402) 515-0585

[www.midwesttrainingsite.com](http://www.midwesttrainingsite.com)

Course Location:

Des Moines IA

Course Date: 03/15/2019

Examination Date: 03/15/2019

Expiration Date: 03/15/2020

Certificate # MTITB9341 IR

Course Length 4 Hours

*Instructor*





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/12/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services Southwest, Inc. Houston TX Office 5555 San Felipe Suite 1500 Houston TX 77056 USA	<b>CONTACT</b> NAME: PHONE (A/C, No. Ext): (866) 283-7122 FAX (A/C, No.): (800) 363-0105 E-MAIL ADDRESS:	
	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Steadfast Insurance Company NAIC # 26387 INSURER B: Zurich American Ins Co 16535 INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES**

CERTIFICATE NUMBER: 570079209355

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:			GPL021708504	11/13/2019	11/13/2020	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$6,000,000 PRODUCTS - COMPROPAGG \$4,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> Hired AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAP 0217109-04	11/13/2019	11/13/2020	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION			SX5021707704	11/13/2019	11/13/2020	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC021711104	11/13/2019	11/13/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000
A	E&O-PL-Primary			GPL021708504 CLAIMS MADE	11/13/2019	11/13/2020	Each Incident \$2,000,000 Aggregate \$6,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
FOR INFORMATIONAL AND BID PURPOSES ONLY

**CERTIFICATE HOLDER****CANCELLATION**

EVIDENCE OF INSURANCE FOR ATC Group Services, LLC Atlas Company EVIDENCE PURPOSES ONLY	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Aon Risk Services Southwest, Inc.</i>

Holder Identifier :

Certificate No : 570079209355



THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

[illegible]